



September 2015

Site Engineer - JOB DESCRIPTION

- Main co-coordinator on a construction site for subcontractors, crafts people and operatives
- Setting out, leveling and surveying the site
- Checking plans, drawings and quantities for accuracy of calculations
- Ensuring all materials used and work performed are as per specifications
- Overseeing the selection and requisition of materials and plant
- Interpreting the contract design documents supplied by the client/architect
- Liaising with any consultants, sub-contractors, supervisors, planners, quantity surveyors and the general workforce involved in the project
- Liaising with clients and their representatives (architects, engineers and surveyors), including attending regular meetings to keep them informed of progress
- Day-to-day management of the site, including supervising and monitoring the site labor force and the work of any subcontractors
- Planning the work and efficiently organising the plant and site facilities in order to meet agreed deadlines
- Overseeing quality control, health and safety matters on site
- Preparing reports as required
- Resolving any unexpected technical difficulties, and other problems that may arise.

Technical Skills

- AutoCAD, Revit, 3DS Max, Google Sketch up
- MS Office.



Qualifications Required

- Diploma/ Degree in Civil with around 3-5 years relevant experience in Retail/ Hospitality/ Real Estate Company.
- Strong written and verbal communication skills
- Ability to work with a team and independently, use time productively, maximize efficiency, and meet challenging work goals
- Must possess and maintain exceptional work ethic as well as uphold company values and demand the highest standard of conduct from self and others

Candidates can send their resume with a subject line “Site Engineer” to careers@shilpaarchitects.com immediately.